

Commissionerate of Collegiate Education, A.P

Academic Audit of Degree Colleges

Format for submission of Action Taken Report by Principal of the College (ATR)

I-COLLEGE PROFILE				
1	Name of the College, Website, email and Ph.No.	V.S.M. COLLEGE, RAMACHANRAPURAM - 533 255, E.G.Dt. www.vsmcollege.org.,		
2	Name of the Principal, email & Mob.No	Dr. S. Ramanjaneyulu, drsra96@gmail.com,9441562450		
3	Name of the Vice-Principal, email & Mob. No.			
4	Name of the IQAC Coordinator, email & Mob. No.	Dr. S. Ramanjaneyulu, drsra96@gmail.com,9441562450		
5	Year of Establishment & own land if any	1966, own land		
6	Affiliating University	ADIKAVI NANNAYA UNIVERSITY		
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	Re-accredited by NAAC at 'B' Grade with CGPA of 2.69		
8	UGC Recognition (2F & 12 B)	2f & 12 B		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.00 AM to 4.00 PM		
10	No. of Posts Sanctioned: 52	Regular Working: Aided - 9 Un-aided - 34	Un-Contract Working: Guest Working:	
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)	Enclosed		
II-CURRICULAR ASPECTS				
	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A	Very Good	
13	Departmental Annual Curricular Plans	A	Very Good	
14	College Activity Register 2014-15	A	Very Good	
15	Departmental Activity Registers (Dept. Wise)	A	Very Good	
16	Add-on Courses (Department-wise) completed during 2013-14	A	Very Good	
17	Add-on Courses (Department-wise) in 2014-15	A	Excellent	
18	Coverage of Syllabus (Average Percentage)	A	Excellent	

19	Teaching of HVPE & Foundation Courses	A	Very Good	
20	No. of New UG & PG Courses introduced this year:	A	Very Good	
21	Maintenance of Student Attendance Registers	A	Very Good	
22	Feedback forms on Curriculum from students	A	Very Good	
III-TEACHING, LEARNING & EVALUATION				
23	Teaching Diaries & Plans in the Prescribed Formats	A	Very Good	
24	Co-Curricular Activities (College Level)	A	Very Good	
25	Academic Competitions (College & Above level)	A	Very Good	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A	Very Good	
27	Subject wise result analysis	A	Very Good	
28	Teacher wise result analysis	A	Very Good	
29	Remedial Classes	A	Very Good	
30	Record of Evaluation of Teachers by Students (Monthly from July 2014)	A	Very Good	
IV-RESEARCH AND CONSULTANCY				
31	Is the College a Recognized Research Centre	-	-	
32	No. of Research Guides in the College	-	-	
33	No. of Research Scholars working for M.Phil & Ph. D	-	-	
34	Major/Minor/Other Research Projects	A	Very Good	
35	Research Papers Published in 2013-14 (International /National)	A	Very Good	
36	Papers Presented in 2013-14 (International /National/ State)	A	Very Good	
37	Books Published in 2013-14 (Single Author/ Co Author)	A	Very Good	
38	Seminars/Workshops/ Training Programme Conducted in 2015-16 (International /National/ State)	B	Good	Proposals to be submitted to the UGC, SERO, Hyderabad for Financial Assistance
39	Record of Consultancy in 2013-14	-	-	
40	Record of MOUs in 2013-14	-	-	

VI-EXTENSION ACTIVITIES

41	Record of Subject/Department Related Extension Activities	A	Very Good
42	Name of the NSS PO & Mobile No.		1. M.P. Rama Mohan Rao, 9866412577
			2. M. Narayana Rao 9441143298
			3. R. Srinivas, 9949131716
			4. K.U.V.Gangadhar, 9849736399
			5. Ch. Satyanarayana, 9948360331
			6. P.P.R. Mohan, 9666589589
43	NSS Attendance register	A	Very Good
44	NSS activity register	A	Very Good
45	Name of the NCC ANO & Mobile No.		1. Lt.Cdr.Dr. K. Srinivasa Rao, 9959858999
			2. Capt.M.V.V. Chowdary, 9247866833
46	NCC Attendance register	A	Very Good
47	NCC activity register	A	Very Good
48	Name of the Red Ribbon Club Coordinator & Mobile No.		K.U.V.Gangadhar, 9849736399
49	Red Ribbon Club Activities	A	Excellent
50	Name of the Women Empowerment Cell Coordinator & Mobile No.		Dr. V. Kanchanamala 9505939326
51	WEC Activities	A	Excellent
52	Name of the Eco-Club Coordinator & Mobile No.		K.U.V.Gangadhar, 9849736399
53	Eco- Club Activities		Excellent
54	Name of the Consumer Club Coordinator & Mobile No.	A	1. M.P. Rama Mohan Rao, 9866412577
55	Consumer Club Activities	A	Excellent
56	Any other Club	A	Excellent

IV-LEARNING RESOURCE				
57	Name of the Librarian & Mob.No		B.V.V. Sagar, 94440463625	
58	Access timings of the Library		9.00 a.m. to 6.00 p.m.	
59	Circulation of Books among Students			
60	Availability of Previous years Question papers	A	Excellent	
61	Record of Visitors	A	Very Good	
62	Status of Library Automation	A	Very Good	
63	e- Resources & e-Journals	A	Very Good	
64	Name of Mana TV Coordinator & Mob.No	-	Recommended to establish Mana TV	Try to establish Mana TV
65	Usage of Internet by students in the Library	A	Excellent	
66	Status of MANA TV functioning	-	-	
67	Whether MANA TV schedule is circulated to the students	-	-	
68	Maintenance of MANA TV Viewers' Register	-	-	
VII-Student Support Activities				
69	Name of Physical Director & Mob.No		G. Venkateswara Rao, 9885959846	
70	Record of Physical Education Department	A	Very Good	
71	Records of events conducted and significant achievements in Sports & Games	A	Very Good	
72	Record of cultural programmes conducted	A	Very Good	
73	Record of any other extra-curricular activities conducted	A	Very Good	
74	Maintenance of JKC facilities & records	A	Excellent	
75	Record of Students trained in different verticals	-	-	
76	Record of Student trained and placed in JKC	-	-	
77	Name of Career Guidance Coordinator and Mob.No		Sri S.N. Ali Anasari, 9985364489	
78	Record of activities Career Guidance and placement cell		Very Good	
79	Name of DRC Coordinator & Mob. No.		-	-

80	Implementation of DRC Action Plan		Suggest to conduct DRC Meeting	Try to conduct DRC Activities
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A	Excellent	
82	Record of Support by Alumni Association	A	Excellent	
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	Very Good	
84	Mentoring / Counseling System	A	Very Good	
VIII-Basic Amenities				
85	Maintenance of drinking water	A	Very Good	
86	Maintenance of Sanitation	B	Very Good	
87	Rest room for women students	B	Very Good	
88	Greenery & Cleanliness	A	Very Good	
89	Health Care Facility	B		
90	Canteen	B		
IX-GOVERNANCE AND LEADERSHIP				
91	Staff Council Register	B	GOOD	
92	Functioning of Committees in Administration (Minutes of Meetings)	A	Very Good	
93	Awards/Achievements	-		
94	Faculty development initiatives if any	A	Excellent	
X - IT INITIATIVES				
95	e-class rooms (Number & Usage)	A	Very Good	
96	Internet Centre	A	Very Good	
97	Computer labs (No. of labs & working systems)	A	Very Good	

XI-Best Practices

98	Record of best/innovative practices by the institution	A	Excellent	
99	College Activity Register 2013-14 & Hard Copy of AQAR 2013-14 (should be available with the Principal)	A	Excellent	
100	Over All Impression on the College	A	Very Good	
	Signature of the Principal		Signature of the Vice-Principal	